

## **INVENTORY CONTROL AUDITOR**

**KIK Indiana - located in Elkhart, IN procures, blends, fills and packages a wide variety of aerosol and liquid personal care products.**

KIK Indiana is immediately seeking an **Inventory Control Auditor** to join our Supply Chain Group. This is a progressive role where the individual will be expected to take on greater responsibility over time through job growth and promotion. We are seeking self-motivated, reliable and organized individuals who are able to meet deadlines and deliver quality work.

### **PRINCIPAL RESPONSIBILITIES:**

- ◆ Audit Raw Material Inventory Receiving
- ◆ Audit and Close Production Orders
- ◆ Audit multiple inventory systems
- ◆ Troubleshoot inventory balancing problems
- ◆ Analyze work order usage and reconcile variances
- ◆ Daily Customer Inventory Reporting
- ◆ Processing and Review of Cycle Count Results
- ◆ Monthly reporting of Cycle Count Results
- ◆ Review and resolve daily production variances
- ◆ Customer owned inventory reporting
- ◆ Assist in customer requested physical inventories

### **KNOWLEDGE AND EXPERIENCE:**

- ◆ High School Diploma or equivalent, 2 year college degree preferred
- ◆ PC/mainframe experience, especially Microsoft Excel
- ◆ Strong analytical skills
- ◆ Innovative—creative thinker, able to develop new solutions to existing problems
- ◆ Capable and willing to work with limited direct supervision
- ◆ Strong written skills a plus
- ◆ One or two years experience of inventory control in a manufacturing environment preferred